



MARTINSVILLE SCHOOLS

Virtual Learning Plan

LONGER DURATION AT-HOME LEARNING

2022



Rationale for Utilizing Virtual Learning:

Martinsville Schools will use virtual learning during longer term closings.

- **Virtual Learning** allows our students to work in a safe environment.
- **Virtual Learning** is intended to counter the loss of curriculum momentum when traditional school schedules are interrupted.
- **Virtual Learning** is *synchronous* (occurring at the same time) and will include opportunities for *live instruction* and immediate feedback to students.
- **Virtual Learning** is more structured and allows for continuity in learning.
- **Virtual Learning** can also negate the need for makeup school days during breaks or in June, helping families more effectively plan summer activities.

Announcing and Facilitating Virtual Learning:

- Families of students will receive notification of the impending transition to virtual learning.
- Devices and chargers will be sent home.
- Teachers will be online conducting learning activities for the students in the courses that would have met that day.

- **Specific plans are linked below:**

[ELEMENTARY](#)

[BIA](#)

[JRW](#)

[MHS](#)

[Hammons/A.C.E.](#)

IOA– *continue normal daily schedule*

Virtual Learning Expectations Different by Grade Level:

Students build academic stamina and persistence with practice as they mature, and expectations for students to complete activities in an independent context will increase as they grow older. A positive outcome of virtual learning is student practice with self-direction.

Grade Levels Minimum Time Recommendations

Indiana Department of Education recommended guidelines for minimum student commitment each day are as follows:

Pre-K: 30 minutes

Grades 1-2: 45 minutes

Grades 3-4: 60 minutes

Grades 5-6: 90 minutes

Grades 6-12: 30 minutes per teacher (3 hours max in a day)

Principal/Counselor Expectations During Virtual Learning:

- Send out any reminder communication to staff.
- Be available to answer questions from staff, parents, and students.
- Respond to emails and phone calls.
- Plan for future meetings (ILT, PLC, staff, committee)
- Distribute “brain break” video to students.

General Education Classroom & Self-Contained Special Education Teacher Expectations During Virtual Learning:

- Post Zoom links for the daily instruction that aligns with the building schedule that has been communicated to families.
- Post assignments for the day via Google Classroom or Seesaw.
- Monitor the amount of work that is expected of at home students. Keep in mind the enormous amount of stress that students and their families may be experiencing.
- Answer questions from parents and students.
- Grade/Provide feedback to students.

Special Area Teacher Expectations During Virtual Learning:

- Post assignments for the day via Google Classroom or Seesaw.
- Monitor the amount of work that is expected of at home students. Keep in mind the enormous amount of stress that students and their families may be experiencing.
- Be available to answer questions from parents and students.
- Grade/Provide feedback to students.
- Join as many Zooms as possible at the school that are assigned for that day.

Secretary Expectations During Virtual Learning:

- Check-in with the principal to see if there are any duties/tasks needed for the day.
- Respond to emails and phone calls.
- Work on newsletters or other documents that can be worked on remotely.

Title I & Special Education Teacher Expectations During Virtual Learning:

- Be available to answer questions from parents and students.
- Collaborate with classroom teachers.
- Provide feedback to students as assignments are turned in.
- Lesson plan and modify assignments for students, as needed.
- Join as many Zooms as possible at the school that are assigned for that day. Schedule any additional Zooms necessary to accommodate student needs.

Instructional Assistant Expectations During Virtual Learning:

- Check in with the Principal and/or Supervisor for duties/tasks needed.
- Join as many Zooms as possible at the school that are assigned for that day.

School Commitments to Families During a Virtual Learning:

Families can expect:

- Live instruction** aligned to grade-level Indiana Academic Standards will take place via Zoom.
- Delivery of assignments will be sent out via Google Classroom or Seesaw.
- Families can contact school personnel, including their child's teacher, administration, and counselor, through dojo, email or phone calls.
- Students will receive feedback on their work, and teachers will monitor and track their engagement.

Student Expectations During Virtual Learning Days:

- Students will need to attend all Zooms scheduled by the classroom teachers**, per the building schedule that has been communicated. Links to those Zoom sessions will be posted in SeeSaw or Google Classroom.
- During remote learning, **elementary students** are expected to login to their Seesaw or Google Classroom accounts.
- During remote learning, **secondary students** are expected to login to their Google Classroom accounts.
- Students are expected to complete assignments. Students will be given regular feedback on their assignments. Assignments will count towards the students' cumulative grade.
- Students are expected to engage in their learning and students/parents are expected to reach out to the teacher and/or school if help is needed.
- Student attendance will be documented by attending live Zoom sessions and work completion.

Family Support of Virtual Learning Days:

We will work with parents and families to determine how we can best support you. If your student is unable to meet the given expectations, please reach out to your child's teacher or school principal to make arrangements to ensure your student is successful during virtual learning.

General tips that parents and families can consider:

- Create a routine so your student always knows when it will be time to focus on learning. Designate a quiet space that can be his or her at-home desk.
- Ensure your students are receiving adequate sleep and are well-rested when they begin their learning.
- During breaks and evening hours, encourage activities that do not involve screens.
- Provide your student with frequent encouragement and reminders as needed.
- Be patient and flexible with yourself and your child. Focus on ensuring that your child remains academically engaged and connected to his or her school community.
- Check grade and attendance updates in Skyward.

Frequently Asked Questions:

1. What if our family does not have internet access?

- The district has hotspots that can be checked out by families who do not have internet access at home. Please contact your child's school secretary to make arrangements to borrow a hotspot for use during virtual learning.

2. Does the work assigned during virtual days count?

- **Yes**; work assigned during the virtual days will count towards the students' cumulative course grades.

3. How can I get technology support?

- Please contact the district's Tech Helpdesk with chromebook/device questions during remote learning at **765-342-6641, extension 8038** or by email, helpdesk@msdmartinsville.org.

4. If my child is a Kindergartner or 1st grade student, will my student be able to take a device home?

- Teachers will be sending home devices and chargers for Kindergartners and 1st graders.

Resources:

[Tips & Tricks for Educators on Zoom](#)

[Zoom Directions for Students](#)

Offline Mode Tutorials [video](#) and [slides](#)– Students can download files and their work will be saved and then synced when they are back on Wi-Fi.

<https://askrose.org/educator-resources/>

Students and parents needing additional support with math and science school work can always contact Rose-Hulman Institute of Technology's free math and science tutoring service for **grades 6-12 by calling 877-ASK-ROSE. AskRose Homework Help is a free tutoring service where students can email, video, or chat live with a friendly tutor to work through and better understand homework assignments. Tutors will stay on the phone with the student until he/she understands or finishes the work.**

Synchronous

Students learn at the same time.

Communication is in real time.

Allows for instant feedback and clarification.



Examples

Video conferencing, live chat, live streamed videos.

Asynchronous

Students learn at different times.

Communication is not live.

Allows students to work at their own pace.



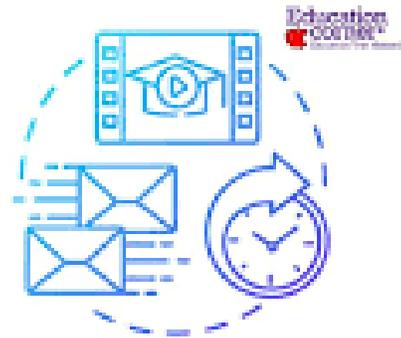
Examples

Email, screencasts, Flipgrid videos, blog posts/comments.

Source: Edublogs.com



SYNCHRONOUS
LEARNING



ASYNCHRONOUS
LEARNING

Education
Courses