

REPORT OF FUNDRAISING ACTIVITY

Name of Student Group _____

Advisor _____

School _____

Description of the Fundraiser _____

Date of the Fundraiser _____ Location of the Fundraiser _____

Total Deposit _____

Date(s) of Deposit(s) _____

Expenses-Invoice Total _____ Copy of invoice included _____
Number of Items Sold _____ Number of items Acquired _____

Disposition of Unsold Item _____
Cost of Supplies needed for fundraiser (paper/posters, food purchased, prizes etc.)

Amount of Profit Made \$ _____

Copies of the following documents must accompany this report:

- Invoice for product sold
 - Summary Collection Forms (SA-8)
 - Form 5830 F4
- Spreadsheet/student name/amount sold/collected OR
Spreadsheet/attendees Ex. 5K Run-how many entries sold @ \$ what amount?
(5 people @\$5, 5 dogs @\$2)

Signature

Date