

**M.S.D. OF MARTINSVILLE BOARD OF SCHOOL TRUSTEES  
REGULAR SCHOOL BOARD MEETING MINUTES**

**GREEN TOWNSHIP ELEMENTARY  
6275 MAPLE GROVE ROAD  
MARTINSVILLE, IN 46151**

**Thursday, February 21, 2019**

The Board of School Trustees of the Metropolitan School District of Martinsville met on Thursday, February 21, 2019. Members present were Debbie Lipps, Steve Brock, Michelle Baugh, Dave Rinehart and Don Lipps. Also in attendance were Dr. Michele Moore, Superintendent; Dr. Terry Terhune, Assistant Superintendent; Whitney Long, Diane Cook, Lynn Zook, Tamara Harrington, Emily Irvin, Cindy Wilt, Angie Smethurst, Thomas Ewan, Katherine Ewan, William O'Neal, Bonnie Johnson, Julie Bolin, Mike Bolin, Jamie Herrington, Tiffany Oswald, Brandon Oswald, Debbie Dickerson, Dee Godsey, Lisa Bennett, Marilyn Siderewicz, Anna Radue, Shannon Adams, Dave Nuckles, Cindy Schneck, Stephanie Kern, Cathy Lashbrook, J Burleigh, Michelle Baker, Brittany Woolridge, Lori Nesbit, Becky Waymire, Tabatha Bales, Julie Reeves, Kevin Reeves, Warren Waymire, Mike Hankins, Roger Radue, Todd Miller, Karen McKelfresh, Greg McKelfresh, Mary Rice, Beth Hodges, Kelsie Smith, Angie Smith, Stacey Sanders, Robin Sanders, Kariann Howard, Maureen McGown, Sarah Shaffer, Karen McGinnis, Jerry McGinnis, Eric Haenlein, Joe Siderewicz, Bill Siderewicz, Luke Jackson, Rachel Jackson, Nate Batts, Andy Moore, Susan Burleigh, Jeremy Drake, Julie Jennings, Melody Bentley, Katie Knox, Brittani Howell – The Reporter Times

**I. ORGANIZATION OF MEETING**

Ms. Debbie Lipps called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was said.

Dr. Moore introduced Mr. Paul Spahr, Principal of Green Township Elementary School. Mr. Spahr thanked the Board and Dr. Moore and Dr. Terhune for their support and commitment to the students of Green Township and the rest of the district.

Dr. Moore recognized the staff of Green Township Elementary for all their hard work and dedication in implementing the agriculture program.

**II. PUBLIC COMMENTS REGARDING AGENDA ITEMS**

Mr. Luke Jackson, Mr. Nate Batts, Mr. Andy Moore, Ms. Susan Burleigh, Mr. Jeremy Drake, Ms. Lori Nesbit, Ms. Julie Jennings, Ms. Stacey Sanders and Ms. Katie Knox spoke regarding agenda items 9 and 10.

**III. CONSENT AGENDA**

**Consent Agenda**

Approve previous meeting minutes; claims; purchasing; and personnel as presented.

- January 17, 2019, Regular School Board meeting minutes; January 31, 2019, Work Session Minutes; February 5, 2019, Executive Session; February 5, 2019, Work Session; February 7, 2019, Executive Session Minutes
- Payroll Claims
- Payroll Report – Check Summary
- Budgetary Claims
- Personnel
  - ◆ **Certified Retirements/Resignations/Terminations**
    - Heather Biltz, Title I Director, last day February 15, 2019
    - Angeline Shirley, 5<sup>th</sup> Grade Teacher at Bell Intermediate Academy, last day February 8, 2019
  - ◆ **Non-Certified Hires**
    - Julie Courtney, School Nurse at South Elementary School of Communications
    - Kathleen Darling, Café Worker at Martinsville High School
    - Taylor Etchison, Special Education Instructional Aide, (29 hour) at Bell Intermediate Academy
    - Ashley Trapp, Special Education Instructional Aide, (29 hour) at South Elementary School of Communications
  - ◆ **Non-Certified Retirements/Resignations/Terminations**
    - Taylor Booher, ESL, Special Education Instructional Asst. at Brooklyn STEM Academy
    - Scott Huffman, Technology, Assistant Network/Software Administrator
  - ◆ **Transfers**
    - Teresa Boler from Lunch Aide to Café Worker at Smith Fine Arts Academy
    - Jo Hall, Special Education Instructional Asst. from Bell Intermediate Academy to South Elementary School of Communications
    - Susan Lipps to teaching position starting 2019 – 2020 SY
    - Tiffany Oswalt to teaching position starting 2019 – 2020 SY
  - ◆ **Leaves**
    - Stephanie Ayer, Mary Rice
  - ◆ **Substitute Hires**
    - Megan Callaway, Laci Crosley, Chelsea Stanley, Amanda Kivett (through end of SY for Bell ELA/SS), Kim Underwood
  - ◆ **ECA & Athletics Hires**
    - Jarrett Johnson, Freshman Baseball Coach
    - Nick Roten, Reserve Softball Coach
    - William Spina, Reserve Girls Track Coach
  - ◆ **ECA & Athletics Resignations**
    - Mike Hankins, Asst. Track Coach at John R Wooden
    - Rob Helms, Asst. Track Coach at John R Wooden
    - Kim Zimmerman, Asst. Track Coach at John R Wooden

Dave Rinehart made a motion to approve the consent agenda, Steve Brock made a second. The

motion passed with Dave Rinehart, Michelle Baugh and Steve Brock voting in favor, and Debbie Lipps and Don Lipps abstaining due to conflict of interest.

#### IV. STUDENT FIELD TRIPS AND PROFESSIONAL TRAVEL

1. Martinsville High School BPA requests permission to compete at the State Leadership Conference March 10, 2019 – March 12, 2019, in Indianapolis, Indiana.
2. Martinsville High School DECA requests permission to compete at the State Career Development Conference March 3, 2019 – March 5, 2019, in Indianapolis, Indiana.
3. Martinsville High School Girls Basketball requests permission to travel to Follansbee, WV, for scrimmage games, and then to West Virginia University for team camp June 20, 2019 – June 23, 2019.
4. Martinsville High School Girls Basketball requests permission to travel to Transylvania University in Lexington, KY, for middle school team camp (8<sup>th</sup> grade) in July 18, 2019 – July 21, 2019.

Michelle Baugh made a motion to approve the student field trips as requested, Dave Rinehart made a second and the motion passed unanimously.

#### V. BYLAWS AND POLICIES

1. Request to review new or revised policies (second reading, action required)
  - a. PO1430 – Leaves of Absence (Revised)
  - b. PO1520.08 – Employment of Personnel for Extracurricular Activities (Revised)
  - c. PO1521 – Personal Background Checks, References... (Revised)
  - d. PO2221 – Mandatory Curriculum
  - e. PO2370.03 – Indiana Course Access Program (New)
  - f. PO2414 – Reproductive Health and Family Planning...(Revised)
  - g. PO2462 – Dyslexia Screening and Intervention (Rejected)
  - h. PO2700 – Annual Performance Report (Revised)
  - i. PO3120.07 – Employment of Casual Resource Personnel (Revised)
  - j. PO3120.08 – Employment of Personnel for Extracurricular Activities (Revised)
  - k. PO3121 – Personal Background Checks, References...(Revised)
  - l. PO3139 – Staff Discipline (Revised)
  - m. PO3141 – Suspension of Teachers Without Pay (Revised)
  - n. PO3220.02 – Supplemental Payments for Teachers (Rejected)
  - o. PO3430 – Leaves of Absence (Revised)
  - p. PO3431 – Administrative Leave of Absence with Pay... (New)
  - q. PO4120.08 – Employment of Personnel for Extracurricular Activities (Revised)
  - r. PO4121 – Personal Background Checks, References...(Revised)
  - s. PO4430 – Leaves of Absence (Revised)
  - t. PO5112 – Entrance Requirements (Revised)
  - u. PO5330 – Medication (Revised)
  - v. PO5340.01 – Student Concussions and Sudden Cardiac Arrest (Revised)
  - w. PO5350 – Student Suicide Awareness and Prevention (Revised)
  - x. PO5460 – Graduation Requirements (Revised)
  - y. PO5517.01 – Bullying (Revised)
  - z. PO5771 – Search and Seizure (Revised)
  - aa. PO6111 – Internal Control Standards and Procedures (Revised)
  - bb. PO6210 – Fiscal Planning (Revised)
  - cc. PO6212 – Cost Savings Incentive Program (Rejected)
  - dd. PO6620 – Petty Cash (Ind Code Change)
  - ee. PO6621 – Operations Cash Change Fund (Revised)
  - ff. PO6655 – School Technology Fund (Delete)

- gg. PO6800 – System of Accounting (Revised)
- hh. PO7440 – Facility Security Program (Revised)
- ii. PO8340 – Letter of Reference or Employment Reference (Revised)
- jj. PO8455 – Coach Training (Revised)
- kk. PO8462 – Child Abuse and Neglect (Revised)
- ll. PO8500 – Food Service Program (Revised)
- mm. PO8600 – Transportation (Revised)
- nn. PO9160 – Public Attendance at School Events (Revised)

Michelle Baugh made a motion to approve the policies as requested, Steve Brock made a second and the motion passed unanimously.

## VI. REPORT

1. Tim Foley, Safety Director, informed the Board about the Stop it App -- a new app for threat communications.

## VII. OTHER BUSINESS

1. Request to accept the following donations/sponsorships/grants:
  - \$1,000 to MHS Choir ECA from Jennings Real Estate
  - \$500 to Paragon Elementary ECA General Fund from Norma Shirley Bales
  - \$16,500 to Charles L Smith Fine Arts Academy (Fine Arts) from Home Bank
  - \$700 to Charles L Smith Fine Arts Academy – Stephanie MacDonald from Target Scholarship America
  - \$10,000 in Scholastic books to Poston Road Elementary from UPS Store Toys for Tots Literacy Program
  - \$2,000 in tools to Martinsville High School Precision Machining Class from Haggard & Stocking

Dave Rinehart made a motion to accept the donations/sponsorships/grants as requested. Steve Brock made a second to the motion and the motion passed unanimously.

2. Request to approve textbooks for the Early Childhood Education I classes at Martinsville High School.

Michelle Baugh made a motion to approve the textbooks as requested. Dave Rinehart made a second to the motion and the motion passed unanimously.

3. Request to approve agreement with SCIST for the MSD of Martinsville to provide custodial services for the Activate Clinic in exchange for payment from the trust.

Dave Rinehart made a motion to approve the agreement as requested. Steve Brock made a second to the motion and the motion passed unanimously.

4. Request to approve Resolution 423 to authorize an emergency allocation for repair to a failed sewer line at Bell Intermediate Academy not to exceed \$15,500.

Steve Brock made a motion to approve Resolution 423 as requested. Dave Rinehart made a second to the motion and the motion passed unanimously.

5. Request to approve a state historical marker to be placed outside of Glen Curtis Gym (speaker Dave Ruddick).

Dave Rinehart made a motion to approve the placement of the historical marker as requested. Steve Brock made a second to the motion and the motion passed unanimously.

6. Request permission to solicit bids for the auditorium project. This project is a holdover from last year and includes encumbered funds from last year.

Michelle Baugh made a motion to grant permission to solicit bids as requested. Dave Rinehart made a second to the motion and the motion passed unanimously.

7. Request approval to issue an RFP for architectural services.

Michelle Baugh made a motion to approve the RFP as requested. Steve Brock made a second to the motion and the motion passed unanimously.

8. Request approval to issue an RFP for debt issuance financial advisory services.

Michelle Baugh made a motion to approve the RFP as requested. Don Lipps made a second to the motion and the motion passed unanimously.

9. Request approval for the nonrenewal of Tiffany Oswalt's administrative contract as the Principal of Paragon Elementary for the MSD of Martinsville effective at the end of the contract period. In addition, authorize the Superintendent to issue to the administrator the written notice of the board's decision of the nonrenewal of her administrator contract.

Dave Rinehart made a motion to approve the nonrenewal of Tiffany Oswalt's administrative contract and for the Superintendent to issue written notice as requested and Steve Brock made a second. The motion passed with Debbie Lipps, Dave Rinehart, Michelle Baugh and Steve Brock voting in favor, and Don Lipps voting against.

10. Request approval for the nonrenewal of Susan Lipps' administrative contract as the Director of Hammons Alternative School for the MSD of Martinsville effective at the end of the contract period. In addition, authorize the Superintendent to issue to the administrator the written notice of the board's decision of the nonrenewal of her administrator contract.

Michelle Baugh made a motion to approve the nonrenewal of Susan Lipps' administrative contract and for the Superintendent to issue written notice as requested and Dave Rinehart made a second. The motion passed with Dave Rinehart, Michelle Baugh and Steve Brock voting in favor, and Don Lipps and Debbie Lipps abstaining due to conflict of interest.

11. Request approval of the recommended Technology Department restructuring proposal and hourly pay adjustments. These adjustments will result in the Assistant Network Director position being eliminated in the district and will result in over \$15,000 of savings to the district.

Michelle Baugh made a motion to approve the proposal and pay adjustments as requested. Steve Brock made a second to the motion and the motion passed unanimously.

12. Request approval to adopt theatre textbooks for theatre class at Martinsville High School

Michelle Baugh made a motion to approve the textbooks as requested. Dave Rinehart made a second to the motion and the motion passed unanimously.

**VIII. BOARD MEMBER COMMENTS AND ITEMS FOR FUTURE AGENDAS**

Congratulations to Coach Sturgeon and our Decathlon team! They are state champions for the third year in a row and also set scoring records for the state and our school. They will be competing at the Nationals in Minnesota. Great job!!!

Congratulations to our MHS wrestling team and Coach Runyon on a great season. Great job by Will Nix, Micah Dodson, and Griffin Stine for making it to the Semi-State, and to Griffin for making it to State also!

The drama department performed "Little Women" and our congratulations go out to them for an outstanding performance!!

Good luck to our boys basketball team in their first game of the sectional on Tuesday, Feb. 26, against Franklin. The game is at Center Grove and begins at 7:30.

Don't forget about our Artesian Chess Club hosting the Martinsville Team Chess Championships on March 23, 24, and 25 at Martinsville High School. This event will involve elementary, middle school, and high school students. They are looking for volunteers so if you can help they would greatly appreciate it!!!

We would like to say Happy FFA week to Green Township. We are proud of all of you and your efforts as an agriculture school!!

**VIII. ADJOURNMENT**

Being no further business, Michelle Baugh made a motion to adjourn. Don Lipps made a second to the motion and the meeting adjourned at 7:33 p.m.

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Board President

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Board Secretary

Next Board meeting is scheduled for  
March 21, 2019, at 6:30 p.m.  
The meeting will be held at Paragon Elementary