

MEETING MINUTES – SMITH FINE ARTS ACADEMY PTO

Location: Smith Library

Date: Wednesday, September 5, 2018

Time: 3:50

Those in Attendance:

Kyla Sumner, Katie O’Neal, Ashley Whitaker, Mary Garrett, Nicole Martin, Michelle Scott, Niki Broyer, Mark Anderson, Chelsea Sanders, Stephanie Wessler, Shelley Thacker, Melanie Foley

Agenda Items:

1. Principal’s Report
 - Asking for \$823.75 for Reflex Math program
 - Approved and will payout after Grandparents’ Night.
 - Free Book library
 - Needs base, parent volunteered
 - 501(c)3 estimated to be done by end of October
 - Clubs
 - Budget last year was approximately \$100 per club, clubs last 4-6 weeks
 - Robotics club
 - Asking for \$250 for 2 robots, approved
2. Treasurer’s Report
 - Current: \$1327.45
 - Projected budget for the year: \$10,000-\$13,000
 - Spendings this month:
 - Teacher back-to-school meal:
 - \$142.50 — Chick-fil-A
 - \$30.18 — Knead the Dough
3. Teacher’s Report
 - No new business
4. Old Business
 - Open House
 - Good response from parent volunteer forms
 - Spirit Wear
 - Need to sell at Grandparents’ night
 - Calendar
 - Grandparents’ Night — Sept. 27
 - October 4 — Parent Teacher Conferences
 - 1-8pm (e-learning day)
 - Should we utilize Teacher Appreciation funds to feed staff?

5. New Business

- All Pro Dads
 - Asking for \$50 donation for all 8 meetings
 - Approved for \$50 for first All Pro Dads event (\$400), will re-assess after fundraiser/Grandparents' Night income
 - Donated approximately \$500 last year
- Fall fundraiser
 - No total yet, still going through orders
 - Estimated between \$5,000 and \$6,000 based off years past
- Grandparents Night
 - Volunteer Coordinator (Nicole) organizing volunteers
 - Kyla Sumner, Katie O'Neal, and Ashley Whitaker taking lead
 - Ms. Littell ordering the food
 - Per last year: Need more hot dogs and cinnamon rolls
 - Ordering 600 plates
 - Serving chili, hot dogs, and cinnamon rolls
 - Auction baskets
 - Photographer — Stephanie Wessler is contacting
 - Activities of the night: book fair, kindergarten and 1st grade performances, and flashmob
 - Teachers eating at 4:15 and feeding volunteers
 - Need:
 - someone to be in charge of student ambassadors and give them a specific job
 - Janitor
 - Cafeteria workers to serve or volunteers (4)

Next meeting: Changed due to conflict with 3rd grade musical

***Tuesday, October 2 @3:45 in library**

Meeting adjourned 4:43