

MEETING MINUTES – SMITH FINE ARTS ACADEMY PTO

Location: Smith Library
Date: December 5, 2018
Time: 3:45

Those in Attendance:

Kyla Sumner, Katie O'Neal, Stephanie Wessler, Shelley Thacker, Melanie Foley, Julie Botkin, Michelle Scott

Agenda Items:

1. Principal's Report
 - Smith Scholarship for high school student
 - Approved to do \$250-500 depending on financial status at year end
 - Spirit Week: December 17-21
 - Holiday Meal: Wednesday, December 19
 - School is currently in the process of requesting funding from various community resources (Rotary, Community Foundation, etc.) totaling approximately \$50,000 for new playground, sound equipment, dance shoes, etc.
2. Treasurer's Report
 - Current balance: \$2,728.24
 - Still waiting on a few fundraiser balances to be paid.
3. Teacher's Report
 - No new business
4. Old Business
 - Fall Fundraiser Wrap-up
 - Facebook message by Michelle requesting balances to be paid
 - Follow-up with a letter stating if balances are not paid, child will not be allowed to participate in future fundraising opportunities.
 - 501(c)3
 - Good to go
 - Veteran's Day program November 9 @ 10 am
 - \$75 for cookies needs paid/reimbursement for punch
 - Santa Secret Shop
 - Setup Monday followed by student preview, shopping Tuesday-Friday morning, tear down Friday afternoon
 - Needed volunteers.
 - Posted via Facebook.
 - 2-3 daily
5. New Business

- Staff Christmas breakfast
 - Friday, December 21
 - Forkey's
 - Ordering for 30
 - Kyla is picking up, Melanie is setting up
- Christmas Decorations
 - Custodians will be tearing down and putting up Asking for \$50 donation for all 8 meetings
- Requests
 - Robotics needs new motors/parts
 - Estimated no more than \$250
 - Approved

Next meeting: Wednesday, January 9

Meeting adjourned 4:43