

MEETING MINUTES - SMITH FINE ARTS ACADEMY PTO

Location: Smith Library

Date: January 9, 2019

Time: 3:45

Those in attendance: Kyle Stout, Melanie Foley, Kyla Sumner, Stephanie Wessler, Shelley Thacker, Michelle Scott

Agenda Items:

1. Principal's Report
 - Activity Pictures Jan. 23
 - Kyla and Shelley (?) volunteered
 - Homebank donation granted, amount to be presented later this week
 - Impact grant for sound equipment granted
 - Approximately \$2,500 to be used for sound equipment
 - Need to budget:
 - Prizes for AR
 - \$500 from PTO funds
2. Secretary's Report
 - Future meeting minutes will be forwarded to Karen Fleener and posted on school website
3. Treasurer's Report
 - \$4,201.80 - current total
 - No outstanding outgoing bills
 - Future deposits:
 - \$250 from Kyla's wrestling club to be used for robotics
 - Boxtops
4. Teacher's Report
 - No teacher requests as of now
5. Old Business
 - Fall Fundraiser Wrap-up
 - Kyla is gathering names of all outstanding bills and issuing a letter requesting payment
 - Santa's Secret Shop
 - Good:
 - \$2,465.16 profit vs \$500 last year with company
 - Change for next year
 - More items purchased ahead of time
 - Change date to 1st week in December
 - Date set: Dec. 2-6, 2019
 - Staff Christmas Breakfast
 - Total: \$189.60 (Forkey's)
 - Received well by staff, plenty of food
 - Budget \$200 for next year

- Yearbook
 - Forms sent home
 - Sharing pictures and login info with Michelle to work on layout at home
 - Will update further at Feb. meeting

6. New Business

- Boxtops (March 1)
 - Advertise to students via teachers, Facebook, PTO email
- Jan. 16 - Honor Program
- Jan. 17 - Donuts and milk
 - \$200 budgeted for purchase
- Jan. 24 - Spelling Bee

Meeting adjourned 4:17

Next meeting: **February 6, 2019**