

**M.S.D. OF MARTINSVILLE BOARD OF SCHOOL TRUSTEES  
REGULAR SCHOOL BOARD MEETING MINUTES**

**MARTINSVILLE HIGH SCHOOL  
1360 EAST GRAY STREET  
MARTINSVILLE, IN 46151**

**Thursday, September 20, 2018**

The Board of School Trustees of the Metropolitan School District of Martinsville met on Thursday, September 20, 2018. Members present were Dave Rinehart, Debbie Lipps, Steve Brock, Michelle Baugh and Tana Lobb. Also in attendance were Dr. Michele Moore, Superintendent; Dr. Terry Terhune, Assistant Superintendent, Jayne Burke, Shannon Adams, Rick Hansen, Michael Pratt, Dr. Nick Sears, Bill Mitchell, Andrew Crowley – The Reporter Times.

**I. ORGANIZATION OF MEETING**

Mr. Dave Rinehart called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was said.

**II. PUBLIC COMMENTS REGARDING AGENDA ITEMS**

There were no public comments.

**III. CONSENT AGENDA**

**Consent Agenda**

Approve previous meeting minutes; claims; purchasing; and personnel as presented.

- August 16, 2018, Regular School Board meeting minutes; August 16, 2018, Work Session minutes; August 9, 2018, Executive Session minutes
- Payroll Claims
- Payroll Report – Check Summary
- Budgetary Claims
- Personnel

◆ **Certified Hires**

- Teresa Heacock, Short Term Substitute, 6<sup>th</sup> Grade Math at Bell Intermediate Academy

◆ **Certified Retirement**

- Cathy Gianikos, Kindergarten Teacher at South Elementary

◆ **Non-Certified Hires**

- Rose Armstrong, ESL Aide at Centerton Elementary
- Mary Bryson, Instructional Aide at Centerton Elementary
- Tiffany Dillow, Café Worker at Martinsville High School
- Kebra Fischer, ESL Aide at Brooklyn STEM Academy
- Mary Garrett, Café Worker at JRW Middle School

- Ashley Harting, Special Education Aide at South Elementary
  - Emily Heare, Part-Time Social Worker at Central Education Center
  - Jaime Heacock, Special Education Aide at Bell Intermediate Academy
  - Heather Johnson, Special Education Aide at South Elementary
  - Jennifer Southworth, Special Education Aide at Bell Intermediate Academy
  - Charlotte Spina, Special Education Aide at South Elementary
- ◆ **Non-Certified Retirement/Resignations/Terminations**
- Nicole Andrew, Café Worker, Martinsville High School
  - Lynn Davenport, Café Worker, Paragon Elementary
  - Olga Gerald, Café Worker, Martinsville High School
  - Barbara Hovious, Café Worker at JRW Middle School
  - Dennis Mills, *resigning from his safety responsibilities **only***
  - Julie Steinway, Café Manager, Martinsville High School
- ◆ **Transfers**
- Marie Griesemer, from Substitute to 1:1 Special Education Aide at South Elementary
  - Sheryl Wade, from Substitute to Instructional Aide at Green Township
- ◆ **Leaves**
- Susie Dyer, Donna Fak, Jon Marion, Lita Marion, Elizabeth McCartney, Amber Riffel, Sarah Taylor
- ◆ **Substitute Hires**
- Nicole Andrew, Amanda Bales, John Czaplinski, Lynn Davenport, Amanda Davis, Morgan Hacker, Nathaniel Henson, Kelsea Hodgkin, Sidney Hurley, Jennifer Nuckles-Stafford, Mischa Payne, Janice Summers
- ◆ **ECA & Athletics Hires**
- Kelyn Block, 8<sup>th</sup> Grade Girls Basketball Head Coach, JR Wooden MS
  - Julie Botkin, Art Club at Smith Fine Arts Academy
  - Lisa Cameron & Mimi Boyd (50/50), Poston Road Ambassadors
  - Nicholas Carver, Head Softball Coach, Martinsville High School
  - Adam Chase, Bradford Woods Chaperone, Bell Intermediate Academy
  - Tammy Cheesman, Dance Club at Smith Fine Arts Academy
  - Rachel Crabb, Robotics Competition Team, Smith Fine Arts Academy
  - Jeremy Honaker, Head Baseball Coach, Martinsville High School
  - Jessica Huff, High Ability Representative for Centerton Elementary
  - Grant Meyer, Robotics Competition Team, Smith Fine Arts Academy
  - Jennifer Oakley, Mentor for Bonnie Griffiee
  - Kari Palma, Honor Choir at Smith Fine Arts Academy
  - William Sellers, Asst. Cross Country Coach, Martinsville High School
  - Angie Shirley, Spellbowl Coach at Bell Intermediate Academy
  - Jennifer Southworth, Bradford Woods Chaperone, Bell Intermediate Academy
  - Erin Steury/Michelle Newton, Student Council Sponsors (50/50) Bell Intermediate Academy
  - Kori Valbert, Lego Club, Centerton Elementary
- ◆ **ECA & Athletics Resignations**
- Stephanie Ayers, Intramural Boys Basketball at Bell Intermediate

Academy

- Brian MacDonald, National Honor Society Sponsor, Martinsville High School
- Catherine Murray, Mentor for McChristie Brooking
- Adam Peterson, Fall Event Manager at JR Wooden Middle School

◆ **Contract/Pay Adjustments**

- Monica Palmore

Steve Brock made a motion to approve the consent agenda as presented. Debbie Lipps made a second to the motion and the motion carried 5-0.

#### IV. STUDENT FIELD TRIPS AND PROFESSIONAL TRAVEL

1. Martinsville High School Marching Artesians requests permission to travel to Centerville High School in Dayton, OH on Saturday, October 27, 2018, to participate in the Mid-States Marching Band Competition.
2. Donna Fak, Science Teacher at Martinsville High School, requests permission for an overseas trip to Germany/Switzerland March 21 – March 30, 2020.
3. Paul Spahr, Principal at Green Township, requests permission to visit Walton Rural Life Center in Walton, KS, November 1 – 3, 2018.

Tana Lobb made a motion to approve the field trips and professional travel as presented. Michelle Baugh made a second to the motion and the motion carried 5-0.

#### V. BYLAWS AND POLICIES

1. Request to approve new policy on first reading (Emergency)
  - a. Use of Metal Detectors
2. Request to approve revised policy (first reading, no action required)
  - a. PO4121 - Personal Background Checks, references, and mandatory reporting of convictions and substantiated child abuse and arrests.

Steve Brock made a motion to approve the new policy as presented. Debbie Lipps made a second to the motion and the motion carried 5-0.

#### VI. REPORTS

1. Dr. Nick Sears reported on professional learning communities.

#### VII. OTHER BUSINESS

1. Request to accept the following donations/sponsorships/grants:
  - \$1,100 (approximately) in dictionary donations for 3<sup>rd</sup> grade students from Tri Kappa

Sorority

- \$1,050 to Bell Intermediate Academy Bradford Woods account from Don and Beverly Cowden Foundation
- \$2,000 to Brooklyn STEM Academy's STEM ECA account from anonymous donor
- \$1,000 to Centerton Elementary – Jessica Huff from the Walmart Grant
- \$260 to Martinsville High School BPA from Home Bank
- \$260 to Martinsville High School DECA from Home Bank
- \$1,500 to Martinsville High School Athletics from Sheila & Michelle Realty Team
- \$1,100 to Martinsville High School Athletics from Hoosier/Reporter Times
- \$1,500 to Martinsville High School Athletics from Eric Lyon
- \$700 to Martinsville High School Athletics from Clear Creek Fisheries
- \$1,100 to Martinsville High School Athletics from Ray Skillman Hoosier Ford
- \$700 to Martinsville High School Athletics from Chapman Orthodontics
- \$1,100 to Martinsville High School Athletics from Foley, Peden & Wisco
- \$500 to Martinsville High School National Honor Society from Delta Theta Tau
- \$500 to Brooklyn STEM Academy's ECA General account from Healthier Morgan County
- \$650 to Martinsville High School WREP from Caitlyn Corcoran

Michelle Baugh made a motion to accept the donations as requested. Tana Lobb made a second to the motion and the motion carried 5-0.

2. Request to approve the 3-year contract with Tools4ever.

Michelle Baugh made a motion to approve the contract as requested. Debbie Lipps made a second to the motion and the motion carried 5-0.

3. Request to approve changes to the staff sick leave bank policy.

Steve Brock made a motion to approve the changes as requested. Michelle Baugh made a second to the motion and the motion carried 5-0.

4. Request to approve Kora Johnson as the 2018 – 2019 4-H Representative.

Debbie Lipps made a motion to approve Kora Johnson as requested. Tana Lobb made a second to the motion and the motion carried 5-0.

5. Request to approve the asset disposal list for auction, which will be in October. Also request to approve Deckard Auctioneering as auctioneer for asset disposal.

Michelle Baugh made a motion to approve the list and auctioneer as requested. Tana Lobb made a second to the motion and the motion carried 5-0.

6. Request to approve the Staff Evaluation Plan for the 2018 – 2019 school year.

Tana Lobb made a motion to the plan as requested. Michelle Baugh made a second to the motion and the motion carried 5-0.

7. Request to approve contract with American Logistics Company, LLC to provide temporary transportation to meet federal and state requirements.

Debbie Lipps made a motion to approve the contract as requested. Tana Lobb made a second to the motion and the motion carried 5-0.

8. Request to approve easement, right of way, and sale offer from Indiana Department of Transportation for land at Martinsville High School and South Elementary School for the I69 project.

Michelle Baugh made a motion to approve easement, right of way, and sale offer as requested. Tana Lobb made a second to the motion and the motion carried 5-0.

9. Request to approve the Tutoring Service Agreements for Title I Program for Katherine Baxter and Barbara Peacock.

Tana Lobb made a motion to approve the agreements as requested. Debbie Lipps made a second to the motion and the motion carried 5-0.

10. Request to approve swim storage and coaching platform project quotes for Martinsville High School of up to \$45,000.

Steve Brock made a motion to approve the project quotes as requested. Michelle Baugh made a second to the motion and the motion carried 5-0.

11. Request to approve the contract with Ivy Tech for the Senior Career Coach.

Tana Lobb made a motion to approve the contract as requested. Debbie Lipps made a second to the motion and the motion carried 5-0.

12. Request to approve disposal of textbooks that are outdated and no longer in use.

Tana Lobb made a motion to approve the disposal as requested. Michelle Baugh made a second to the motion and the motion carried 5-0.

13. Request to approve the 2019 – 2020 District Calendar.

Debbie Lipps made a motion to approve the calendar as requested. Michelle Baugh made a second to the motion and the motion carried 5-0.

14. Request to approve supplemental contracts for Tammy Huff and Beth Waite-Lafever.

Tana Lobb made a motion to approve the contracts as requested. Michelle Baugh made a second to the motion and the motion carried 5-0.

15. Request to adopt the 2019 Bus Replacement Plan Resolution.

Steve Brock made a motion to approve the resolution as requested. Michelle Baugh made a second to the motion and the motion carried 5-0.

16. Request to adopt the 2019 Capital Projects Fund Plan Resolution.

Tana Lobb made a motion to approve the resolution as requested. Debbie Lipps made a second to the motion and the motion carried 5-0.

17. Request to adopt the Resolution for Appropriations and Tax Rates, including the 2019 Budget.

Michelle Baugh made a motion to approve the resolution and budget as requested. Debbie Lipps

made a second to the motion and the motion carried 5-0.

## VIII. BOARD MEMBER COMMENTS AND ITEMS FOR FUTURE AGENDAS

We encourage you to come out to the volleyball game on September 25, 2018, to support Bridget Balcerak, a Martinsville High School student that is fighting Hodgkin Lymphoma.

Artesian Football team is 5 – 0!! Come out and support the team tomorrow night at home, 7:00 PM.

Good luck to the Lady Artesian Golf Team as they play in regionals this Saturday!

The high school is one of nine high schools in the state that is offering a cyber-security class through a grant from the Indiana Department of Education and Project Lead the Way! Another great offering for our students.

Homecoming is Friday, September 28, 2018. Come out and support the Artesians as they take on the Perry Meridian Falcons.

Prior to our meeting, the board toured the new science labs and maker space at Martinsville High School. What a great addition for our students! We also toured the pool, which recently received a “makeover”, and it looks great! We encourage you to visit these new spaces.

Just a reminder, there will be an E-learning day on October 4, 2018, with parent teacher conferences for kindergarten through 6<sup>th</sup> grade. On the MSD of Martinsville website, an E-Learning page has specific information about this day, including the schools that will be open for computer lab time and local businesses that are open for our students to use wi-fi. We greatly appreciate our local businesses for welcoming our students! Check the website often for updates.

On behalf of the board, we would like to thank all volunteers: PTO, Read Up, Watchdog Group, just to name a few. We appreciate all volunteers and their passion to help our students!

Last week the school board attended the ISBA fall conference.

## IV. ADJOURNMENT

Being no further business, Tana Lobb made a motion to adjourn. Michelle Baugh made a second to the motion and the meeting adjourned at 6:50 p.m.

Next Board meeting is scheduled for  
October 25, 2018, at 6:30 p.m.  
The meeting will be held at John R Wooden Middle School.