

**M.S.D. OF MARTINSVILLE BOARD OF SCHOOL TRUSTEES
REGULAR SCHOOL BOARD MEETING MINUTES**

**CENTRAL EDUCATION CENTER
389 EAST JACKSON STREET
MARTINSVILLE, IN 46151**

Thursday, August 16, 2018

The Board of School Trustees of the Metropolitan School District of Martinsville met on Thursday, August 16, 2018. Members present were Dave Rinehart, Debbie Lipps, Steve Brock, Michelle Baugh and Tana Lobb. Also in attendance were Dr. Michele Moore, Superintendent; Dr. Terry Terhune, Assistant Superintendent, Jayne Burke, Shannon Adams, Catherine McKowan - WCBK, Andrew Crowley – The Reporter Times.

I. ORGANIZATION OF MEETING

Mr. Dave Rinehart called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was said.

II. PUBLIC COMMENTS REGARDING AGENDA ITEMS

There were no public comments.

III. CONSENT AGENDA

Consent Agenda

Approve previous meeting minutes; claims; purchasing; and personnel as presented.

- July 19, 2018, Regular School Board meeting minutes
- Payroll Claims
- Payroll Report – Check Summary
- Budgetary Claims
- Personnel
 - ◆ **Certified Hires**
 - Susan Atkins, Math Teacher at Martinsville High School
 - Jessica Chandler, Science Teacher at Martinsville High School
 - Kelsey Creighton, First Grade Teacher at Centerton Elementary
 - Susie Dyer, Special Education Teacher at Bell Intermediate Academy
 - Bonnie Griffie, K – 8 Instructional Coach at JRW Middle School
 - Andrew Heller, Math Teacher at Martinsville High School
 - Kenna Kleingartner, Science Teacher at Martinsville High School
 - Amber Martin, ELA/SS at Bell Intermediate Academy
 - Monica Palmore, Special Education (adjustment in years of experience)
 - ◆ **Certified Retirement/Resignations/Terminations**
 - Kimberly Conklin, Elementary Teacher at South Elementary
 - Kailee Vest, Teacher at Bell Intermediate Academy

- Susan Wilson, Elementary Teacher at Centerton Elementary

◆ **Non-Certified Hires**

- Emily Ash, Special Education Aide at Smith Fine Arts Academy
- Michael Baldrige, Custodian at South Elementary
- Adam Chase, 29-hour 1:1 Special Education Aide at Bell Intermediate Academy
- Elizabeth Elder, Special Education Aide at Martinsville High School
- Jacqueline Fultz, Clinic Aide at Brooklyn STEM Academy and Centerton Elementary
- Donald Michael Hankins, Temporary Instructional Aide at JRW Middle School
- Debra Isom, Special Education 1:1 Aide at JRW Middle School
- Eric Lundy, Transportation – adjustment in years of experience
- Ashley Lucas, Technology/ELL Instructional Aide at South Elementary
- Kayela Ross, Bus Driver
- Valerie Shafer, Special Education Instructional Aide at South Elementary
- Natalie Urban, Clinic Aide at Martinsville High School

◆ **Non-Certified Retirement/Resignations/Terminations**

- Patricia Cardwell, Special Education Aide at Martinsville High School
- April Ford, Café Worker at Martinsville High School
- Amber McKinney, Special Education Aide at South Elementary
- Teresa Easley, Café Worker at Bell Intermediate Academy
- Cassidy Miller, Technology Teacher/Aide at South Elementary
- Jennifer Nuckles Stafford, Library/Media Aide at Centerton Elementary

◆ **Transfers**

- Alice Amos, from Café Manager at CEC to Café Co-Manager at Martinsville High School
- Stephanie Anderson, from Instructional Aide at Centerton Elementary to Library Aide at JRW Middle School
- Tiffany Belcher, from Special Education Aide at Brooklyn STEM to Teacher at Centerton Elementary
- Kathy Crawmer, from Teacher at Centerton Elementary to Teacher at South Elementary
- Karen Culver, additional hours and days added to her duties, CEC
- Jodi Dalton, from Substitute Bus Driver to Route Bus Driver
- Carol Durbin, from Special Education Aide to Title I PreK Teacher, noncertified, at South Elementary
- Lance Hiles, from Counselor/Attendance Officer at CEC to Counselor at Martinsville High School
- Jay Marks, from Agriculture Teacher split with Martinsville High School and JRW Middle School to full day at Martinsville High School
- Kelly Parker, from ESL Aide to Pre-K Aide at Brooklyn STEM
- Sheri Riddle, from Teacher at Bell Intermediate Academy to Teacher at Smith Fine Arts Academy
- Amy Suter, from Special Education Aide 1:1 to Special Education Aide at South Elementary
- Penny Thomas, from Substitute Food Service Worker to Café Worker at Poston Road Elementary
- Kori Valbert, from Special Education Aide to Library Aide at Centerton

Elementary

- Bethany Willard, from 29-hour Special Education Aide to 35-hour Special Education Aide at South Elementary

◆ **Leaves**

- Melanie Anderson, Julie Sullivan

◆ **Substitute Hires**

- Faith Brown, Carolyn Havener, Bruce Howard, Rita Lane, Louis Leeman, Cortney Light, Heather McFarland, Mackenzie Meyer, Rachel Peine, Samuel Witt

◆ **ECA & Athletics Hires**

- Garrett Belden, Asst. Girls Soccer Coach at Martinsville High School
- Kala Brittain/Bobby Payne, Winter Event Coordinator at JRW Middle School
- John Elliott, Freshman Football Coach at Martinsville High School
- Randy Elliott, 8th Grade Asst. Football Coach at JRW Middle School
- Mike Johnson, Spring Event Coordinator at JRW Middle School
- Mackenzie Dalton, Assistant Volleyball Coach at JRW Middle School
- Nathan Dilley, Freshman Football Coach at Martinsville High School
- Robin Dorsett, Assistant Volleyball Coach at JRW Middle School
- Jake Gildersleeve, Head Boys Swim Coach at Martinsville High School
- Angela Lafary, Head Swimming Coach at JRW Middle School
- Lori Lund, Department Chair for Counseling at Martinsville High School
- Jay Marks, remaining FFA stipend from 2017-2018 (he took over duties after previous sponsor resigned)
- Breanna Martin, Head Girls Swim Coach at Martinsville High School
- Jon Marion, Department Chair for Social Studies at Martinsville High School
- Adam Peterson, Fall Event Coordinator at JRW Middle School
- Nicholas Poalson, 7th Grade Asst. Football Coach at JRW Middle School
- Dawn Werne, Book Club Sponsor at Poston Road Elementary
- New Teacher Mentors (2 Year Stipend unless noted)

New Teacher	Mentor
Nicole Adsit	Catya Murray
Tiffany Belcher	Jessica Huff
Jessica Chandler	Melissa Cary
Kelsey Creighton	Karen Streib
Maria Clor	Rhonda Hartzler
Kenna Kleingartner	Rick Armstrong
Amber Martin	Stephanie Ayer
Amanda Peterson	Julie Warren
Eric Prosser	Ron Dunn
Tami Sprague	Dawn Jones
Jessica Hostetter	Sharon Goodin
Stephanie Manley	Jennifer Teare
Kelsey Perry (17-18 hire)	Lorna Bain (1 Yr)
Logan Bolejack (17 - 18 hire)	Tricia Anderson (1 Yr)

◆ **ECA & Athletics Resignations**

- Tim Burnam, 8th Grade Asst. Football Coach at Martinsville High School
- Corey Dodson, Asst. Wrestling Coach at JRW Middle School
- Jessica Huff, Lego Club at Centerton Elementary
- Wes Neese, Asst. Baseball Coach at Martinsville High School
- Jeff Scott, Head Baseball Coach at Martinsville High School

◆ **Summer School**

- Katie Arthur, Kindergarten Screening for Centerton Elementary
- Riley Denning, summer school week 2 (3 days) teacher for JRW Middle School
- Jessica Huff, Kindergarten Camp at Centerton Elementary
- Julie LaFary, resignation from teaching week 2 of summer school at JRW Middle School
- Stephanie Manley, resignation from Kindergarten Camp and Kindergarten Screening for Centerton Elementary
- Deana Noel, Kindergarten Assessment for South Elementary
- Taylor Schubert, Kindergarten Camp Aide
- Mary Tobin, Kindergarten Camp Aide at Smith FAA
- Diana Wren, Kindergarten Camp Aide at Smith FAA

Michelle Baugh made a motion to approve the consent agenda as presented. Tana Lobb made a second to the motion and the motion carried 5-0.

IV. STUDENT FIELD TRIPS AND PROFESSIONAL TRAVEL

1. Carri Randall and Shea Rafferty request permission to take a group of freshman students on a field trip to the Illinois Holocaust Museum in Skokie (Chicago), IL, on Saturday, April 27, 2019.
2. Beth Waite-Lafever requests permission for overnight travel to attend and present at the Closing the Gap Special Education Technology Conference at Minneapolis, MN, on September 24 – 26, 2018. Beth has secured a grant to assist with costs associated with attending this event. The remainder of cost (\$500) is included within IDEA 611 Apart B Annual Grant.

Debbie Lipps made a motion to approve the field trips and professional travel as presented. Tana Lobb made a second to the motion and the motion carried 5-0.

V. BYLAWS AND POLICIES

1. Request to approve new and revised policies on second reading.
 - a) Policy 1422 – Nondiscrimination and Equal Employment Opportunity - Administration
 - b) Policy 1662 – Anti-Harassment - Administration
 - c) Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity - Program
 - d) Policy 2700 – Annual Performance Report - Program
 - e) Policy 3120.04 – Employment of Substitutes – Professional Staff

- f) Policy 3122 – Nondiscrimination and Equal Employment Opportunity – Professional Staff
- g) Policy 3362 – Anti Harassment – Professional Staff
- h) Policy 4122 - Nondiscrimination and Equal Employment Opportunity – Support Staff
- i) Policy 4162 – Drug and Alcohol Testing of CDL Holders and Other Employees Who Perform Safety-Sensitive Functions – Support Staff
- j) Policy 4362 – Anti-Harassment – Support Staff
- k) Policy 5517 – Anti-Harassment – Students
- l) Policy 6610 – Extra-Curricular Funds – Finances
- m) Policy 7510 – Use of School Facilities – Property
- n) Policy 8315 – Information Management – Operations
- o) Policy 5630.01V2 – Use of Seclusion and Restraint with Students - Students

Tana Lobb made a motion to approve the new and revised policies as presented. Michelle Baugh made a second to the motion and the motion carried 5-0.

VI. REPORTS

1. Dr. Terry Terhune reported on new teachers in the district and new teacher orientation.

VII. OTHER BUSINESS

1. Request to accept the following donations/sponsorships/grants:

- \$1,100 to Martinsville High School Athletics for sponsorship from Grandview Health & Rehab
- \$400 to Martinsville High School Athletics for sponsorship from Keller Office Supply
- \$500 to MSD of Martinsville for sponsorship of magnetic calendars from Keller Office Supply
- \$700 to Martinsville High School Athletics for sponsorship from Community Chrysler
- \$400 to Martinsville High School Athletics for Red Level Booster from Wells, Marvel & Hall
- \$700 to Martinsville High School Athletics for sponsorship from Costin Funeral Chapel
- \$700 to Martinsville High School Athletics for sponsorship from Super Sports
- \$700 to Martinsville High School Athletics for sponsorship from Subway
- \$2,000 to Martinsville High School Athletics for sponsorship from Foxcliff Golf Club
- \$3,500 to Martinsville High School Athletics for sponsorship from Neal & Summers
- \$649 to Molly Ferran/Poston Road for flexible seating from Donor's Choose Project
- \$850 to Cori Stanley for flexible seating from Project 18
- \$810 to Emily Svenson for flexible seating from Project 18
- \$510 to Martinsville High School FFA from Keystone Consolidated Ind/KSW
- \$10,000 to Green Township Elementary Agriculture Program from Home Bank

Steve Brock made a motion to accept the donations as requested. Debbie Lipps made a second to the motion and the motion carried 5-0.

2. Request permission to appoint Kyle Stout as the Hearing Officer for the 2018 – 2019 school year.

Tana Lobb made a motion to appoint Kyle Stout as requested. Michelle Baugh made a second to the motion and the motion carried 5-0.

3. Request permission for K-5 reading books no longer in use to be disposed of or sold.

Michelle Baugh made a motion to dispose of the old books as requested. Tana Lobb made a second to the motion and the motion carried 5-0.

4. Request to reaffirm the Teacher Appreciation Grant Policy (PO 3220.01) with no changes from previous year as required by IC 20-43-10-3.5 (c)

Debbie Lipps made a motion to reaffirm the grant as requested. Tana Lobb made a second to the motion and the motion carried 5-0.

5. Request to approve contract with Public Consulting Group (PCG) for Medicaid Fee for Services Billing Agent Services (no fee) and Internet Based 504 Management System Agreement (one-time implementation fee of \$750 and annual fee of \$3,250)

Michelle Baugh made a motion to approve the contract as requested. Tana Lobb made a second to the motion and the motion carried 5-0.

6. Request permission to advertise the 2019 budget.

Tana Lobb made a motion to advertise the 2019 budget as requested. Debbie Lipps made a second to the motion and the motion carried 5-0.

7. Request to approve Resolution 413 for emergency allocation of \$15,000 to repair the floor surface around the swimming pool at Martinsville High School.

Steve Brock made a motion to approve Resolution 413 as requested. Michelle Baugh made a second to the motion and the motion carried 5-0.

8. Request to approve Resolution 414 for emergency allocation of \$6,500 to install ADA ramps at Bell Intermediate Academy.

Tana Lobb made a motion to approve Resolution 414 as requested. Michelle Baugh made a second to the motion and the motion carried 5-0.

9. Request to approve Resolution 415 for transfer of up to \$4,267,666.00 from the education fund to the operations fund to reimburse the operations fund for expenses that are not allocated to student instruction and learning under IC 20-42.5 for the period of January – December, 2019.

Steve Brock made a motion to approve Resolution 415 as requested. Debbie Lipps made a second to the motion and the motion carried 5-0.

10. Request to adopt the South Central Indiana School Trust Agreement.

Michelle Baugh made a motion to adopt the agreement as requested. Tana Lobb made a second to the motion and the motion carried 5-0.

11. Request to approve the funding agreements from United Way for ReadUp programs at Poston Road Elementary and Paragon Elementary.

Debbie Lipps made a motion to approve the agreements as requested. Tana Lobb made a second to the motion and the motion carried 5-0.

12. Request to approve athletic event pay schedules for Martinsville High School and John R Wooden Middle School.

Tana Lobb made a motion to approve the pay schedules as requested. Michelle Baugh made a second to the motion and the motion carried 5-0.

13. Request to accept the Blue Endowment Grant in the amount of \$10,789.00 from Eli Lilly for Workplace Certification for PRIDE Coordinator.

Steve Brock made a motion to accept the grant as requested. Debbie Lipps made a second to the motion and the motion carried 5-0.

VIII. BOARD MEMBER COMMENTS AND ITEMS FOR FUTURE AGENDAS

Congratulation to Caleb Urban, MHS senior kicker on being selected to the Indy Star Preseason Top 25 Super Team.

A big shout out and thank you to Sam Arnes and our maintenance and custodial staff for all their hard work getting the buildings ready for the new school year.

Good luck to all the fall sports teams! We encourage everyone to come out and support the kids as they represent our schools. Go Artesians!

Another big shout out and thank you to our administrators, teachers, staff, aides and bus drivers for a great first few days to the school year.

We welcome all new students to the MSD of Martinsville family!

IV. ADJOURNMENT

Being no further business, Tana Lobb made a motion to adjourn. Michelle Baugh made a second to the motion and the meeting adjourned at 6:45 p.m.

Next Board meeting is scheduled for
September 20, 2018, at 6:30 p.m.
The meeting will be held at Martinsville High School.