

**M.S.D. OF MARTINSVILLE BOARD OF SCHOOL TRUSTEES  
REGULAR SCHOOL BOARD MEETING MINUTES**

**CENTRAL EDUCATION CENTER  
389 EAST JACKSON STREET  
MARTINSVILLE, IN 46151**

**Thursday, July 19, 2018**

The Board of School Trustees of the Metropolitan School District of Martinsville met on Thursday, July 19, 2018. Members present were Debbie Lipps, Steve Brock, Michelle Baugh and Tana Lobb, Dave Rinehart was absent from the meeting. Also in attendance were Dr. Michele Moore, Superintendent; Dr. Terry Terhune, Assistant Superintendent, Jayne Burke, Shannon Adams, Jacque Deckard, Stephanie Manley, Ashley Quattrocchi, Phil Deckard II, Jerry Haver, John Presley, Joe Cobb, Sean Mathews, Catherine McKowan - WCBK, Andrew Crowley – The Reporter Times.

**I. ORGANIZATION OF MEETING**

Ms. Debbie Lipps called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was said.

**II. PUBLIC COMMENTS REGARDING AGENDA ITEMS**

There were no public comments.

**III. CONSENT AGENDA**

**Consent Agenda**

Approve previous meeting minutes; claims; purchasing; and personnel as presented.

- June 19, 2018, Regular School Board meeting minutes; June 19, 2018, Executive Session Minutes
- Payroll Claims
- Payroll Report – Check Summary
- Budgetary Claims
- Personnel

◆ **Certified Hires**

- Nicole Adsit, Art Teacher at Martinsville High School
- Monica Palmore, Psychologist, Special Services
- Amanda Peterson, Elementary School Counselor at Poston Road Elementary
- Eric Prosser, Agriculture Teacher at Martinsville High School

◆ **Certified Retirement/Resignations/Terminations**

- Edward Allanson, Art Teacher at Martinsville High School
- Eric Brumbaugh, Science Teacher at Martinsville High School
- Vince Cerbone, Social Studies Teacher at Martinsville High School
- Elliott Doan, Counselor at Martinsville High School

- Anita Highland, Math Teacher at Martinsville High School
  - Jennifer Perry, Teacher at Smith Fine Arts Academy
  - Sonna Schafer, K – 8 Instructional Coach
  - Chapin Schnick, Art Teacher at Smith Fine Arts Academy
- ◆ **Non-Certified Hires**
- Jacquelin Clark, Kindergarten Camp Special Education Aide at South Elementary
  - Brian Marshall, approving years of experience and wage increase only. Brian was approved as a new employee previously
  - Sean Mathews, ISS Supervisor at Bell Intermediate Academy
  - Julie Steinway, Kitchen Manager at Martinsville High School
  - Scott Thacker, 3<sup>rd</sup> Shift Custodian at Martinsville High School
  - Veronica Thatcher, Special Education Instructional Aide at Bell Intermediate Academy
- ◆ **Non-Certified Retirement/Resignations/Terminations**
- Kaitlyn Brewer, Clinic Aide at Centerton Elementary & Brooklyn STEM Academy
  - Louis Leeman, Bus Driver
- ◆ **Transfers**
- Jodi Dalton, from Food Services to Substitute Bus Driver
  - Hilary Duncan, from Cafeteria Aide to eLearning Lab Aide at John R Wooden
  - Corey Flanary, from Special Education Teacher to 5<sup>th</sup> Grade ELA Teacher at Bell Intermediate Academy
  - Katie Hobbs, from Library Media Assistant to Assistant Principal's Secretary at John R Wooden
  - Veronica Jimenez, Special Education Instructional Aide at Bell Intermediate Academy
  - Phil Kirk, from Head Mechanic to Head Mechanic/Assistant Director of Transportation
  - Darby Lambert, from Café Worker to Read 180 Aide at Martinsville High School
  - Wendi Littell, from Kitchen Manager at Martinsville High School to Kitchen Manager at Smith Fine Arts Academy
  - Stephanie Manley, from Teacher to Principal at Centerton Elementary School
  - Kelsey Perry, from Special Education Teacher to 6<sup>th</sup> Grade ELA Teacher at Bell Intermediate Academy
  - Kelsie Smith, from Instructional Aide at Smith Fine Arts Academy to Title I PreK non-certificated Instructor
  - Joan Tannehill, from Title I PreK Aide at CEC to Title I Aide at South Elementary
- ◆ **Substitute Hires**
- Abigail Boatright, Monica Bolin, John Grant, Valerie Owens
- ◆ **ECA & Athletics Hires**
- Angie Shirley, Coding Club Sponsor at Bell Intermediate Academy
  - Adam Peterson, Middle School Girls Golf Coach
  - Lorna Bain, mentor for Kelsey Perry

- Lauryn Cook, Bradford Woods
- Erin Steurey, Bradford Woods

◆ **ECA & Athletics Resignations**

- Ken Rhoden, Head Softball Coach, Martinsville High School
- Heather Meadows, Reserve Softball Coach, Martinsville High School

Michelle Baugh made a motion to approve the consent agenda as presented. Tana Lobb made a second to the motion and the motion carried 4-0.

## IV. BYLAWS AND POLICIES

1. Request to review new and revised policies (first reading, action not required)

- a) Policy 1422 – Nondiscrimination and Equal Employment Opportunity - Administration
- b) Policy 1662 – Anti-Harassment - Administration
- c) Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity - Program
- d) Policy 2700 – Annual Performance Report - Program
- e) Policy 3120.04 – Employment of Substitutes – Professional Staff
- f) Policy 3122 – Nondiscrimination and Equal Employment Opportunity – Professional Staff
- g) Policy 3362 – Anti Harassment – Professional Staff
- h) Policy 4122 - Nondiscrimination and Equal Employment Opportunity – Support Staff
- i) Policy 4162 – Drug and Alcohol Testing of CDL Holders and Other Employees Who Perform Safety-Sensitive Functions – Support Staff
- j) Policy 4362 – Anti-Harassment – Support Staff
- k) Policy 5517 – Anti-Harassment – Students
- l) Policy 6610 – Extra-Curricular Funds – Finances
- m) Policy 7510 – Use of School Facilities – Property
- n) Policy 8315 – Information Management – Operations
- o) Policy 5630.01V2 – Use of Seclusion and Restraint with Students - Students

## V. REPORTS

1. Dr. Terry Terhune reported on the Naviance Programs at Martinsville High School and JR Wooden Middle School.

## VI. OTHER BUSINESS

1. Request to accept the following donations/grants:

- \$4,219.35 to the Real Men Read Program from Duke Energy Foundation
- \$695 to Caitlyn Hanson for the purchase of drums for music class at Paragon Elementary and Poston Road Elementary from Donor's Choose.org
- \$1,500 to Martinsville High School Robotics Team from Home Bank

Steve Brock made a motion to accept the donations as requested. Michelle Baugh made a second to the motion and the motion carried 4-0.

2. Request to approve the FY19 Secured School Safety Grant in the amount of \$49,314.69.

Tana Lobb made a motion to approve the FY19 Secured School Safety Grant as requested. Michelle Baugh made a second to the motion and the motion carried 4-0.

3. Request to approve the Comprehensive Counseling Grant from Eli Lilly in the amount of \$448,400.00.

Tana Lobb made a motion to approve Comprehensive Counseling Grant from Eli Lilly as requested. Michelle Baugh made a second to the motion and the motion carried 4-0.

4. Request to approve the transfer of endowment scholarship funds to the Community Foundation of Morgan County.

Steve Brock made a motion to approve the transfer as requested. Michelle Baugh made a second to the motion and the motion carried 4-0.

4. Request to approve the contract for Artesians Childcare, LLC to provide daycare services.

Tana Lobb made a motion to approve the Artesians Childcare contract as requested. Michelle Baugh made a second to the motion, Steve Brock abstained from the vote and the motion carried 3-1-0.

6. Request to approve the following independent contractors for the 2018 – 2019 school year:

- Karen Pacific to provide special education teacher of record/services for August 9, 2018 – May 25, 2019, for a total amount of \$15,559.98.
- Pegi Risinger to provide speech, language pathologist teacher of record services August 30, 2018 – May 25, 2019, for a total amount of \$16,313.37.

Michelle Baugh made a motion to approve the contractors as requested. Tana Lobb made a second to the motion and the motion carried 4-0.

7. Request to approve the 2017 – 2018 ECA year-end financial report.

Steve Brock made a motion to approve ECA financial report as requested. Michelle Baugh made a second to the motion and the motion carried 4-0.

8. Request to approve the write-off of uncollectable fees under \$30 for the 2015 – 2016 school year in accordance with Policy 6152.

Tana Lobb made a motion to approve the write-off of uncollectable fees as requested. Michelle Baugh made a second to the motion and the motion carried 4-0.

9. Request to approve the clinical affiliation agreements with Franciscan Health and Indiana University Health for the EMT class at Martinsville High School.

Steve Brock made a motion to approve the agreements as requested. Michelle Baugh made a second to the motion and the motion carried 4-0.

10. Request to approve the Memorandum of Understanding (MOU) with the City of Martinsville for school security services.

Steve Brock made a motion to approve MOU as requested. Tana Lobb made a second to the motion and the motion carried 4-0.

11. Request to approve the utility and right of way easement and fiber and conduit space use agreement with South Central REMC.

Tana Lobb made a motion to approve the easement and agreement as requested. Michelle Baugh made a second to the motion and the motion carried 4-0.

12. Request to approve subscriber agreement with Discovery Education for streaming license for K-12.

Steve Brock made a motion to approve the agreement as requested. Michelle Baugh made a second to the motion and the motion carried 4-0.

## VI. BOARD MEMBER COMMENTS AND ITEMS FOR FUTURE AGENDAS

Congratulations to Coach Ken Rhoden on his retirement! Coach Rhoden has had many accomplishments during his 20 years at Martinsville High School. He led the Artesians to two IHSAA State Championships, was named conference coach of the year in 2005 and 2018, and was recognized as the Indy Star Coach of the Year twice! Coach Rhoden has been a positive influence in our programs and will be missed.

Thank you to our maintenance, custodial and technology departments! While most of our staff is enjoying the summer, these departments are hard at work getting our buildings ready for another school year. Thank you for your hard work!

Come visit the MSD of Martinsville at the Morgan County Fair. We will have school information including the calendar and supply lists.

The 2018 – 2019 school year is fast approaching, just 25 more days! We want to wish everyone a smooth and safe start to the school year!

## IV. ADJOURNMENT

Being no further business, Tana Lobb made a motion to adjourn. Michelle Baugh made a second to the motion and the meeting adjourned at 6:58 p.m.

Next Board meeting is scheduled for  
August 16, 2018, at 6:30 p.m.  
The meeting will be held at the Central Education Center.