



COMMENCEMENT NOTICE, CLASS OF 2018

Dear Parents, Guardians & Graduating Seniors,

Congratulations graduates! We are proud of your hard work and determination in completing requirements to attain your high school diploma.

Our Commencement Celebration for the Class of 2018 will be held on Saturday, May 26th at 2:00 p.m. in the John R. Wooden Gymnasium at Martinsville High School.

Commencement is an event the graduate and the graduate's family will remember for years to come. Our goal is to present a ceremony full of dignity and respect to all persons. Please be reminded that graduates will be held responsible for their behavior through the conclusion of the ceremony. Any violation of school policy or graduation guidelines could result in student discipline and removal from the event. The Commencement Ceremony is a happy, positive affair. Please ensure that enthusiasm is tempered by good judgment.

Graduate Attire

Graduates should dress appropriately for the occasion. Example, dress shirts, slacks, dresses. Please refrain from wearing jeans, athletic shoes, or sandals. Your cooperation with these guidelines is appreciated.

Senior Exams and Commencement Practice

Final examinations for seniors are scheduled for Wednesday, May 23rd and Thursday, May 24th.

On Thursday, May 24th, commencement practice will begin at 8:50 a.m. Students, please meet in the auditorium.

Following the third period final on Thursday, the remainder of the day will be used to assist seniors with last minute questions. When all obligations are met, seniors may leave the building.

Please note that in order to participate in the commencement ceremony, students must have completed all requirements established by the State of Indiana and Martinsville High School.

Guest Tickets for the Class of 2018 Commencement Ceremony

- Tickets are available at the MHS Bookstore. Tickets can only be picked-up by graduating students.
- Each graduate will be allotted two guest tickets for lower level seating.
- Additional seating is available on the balcony (upper) level. REMINDER: Tickets are NOT required for upper-level seating.
- Lost or stolen tickets cannot be replaced.

Seating for guests with physical disabilities: please contact the MHS main office in advance of the event to request tickets for lower-level seating (telephone 765-342-5571).

Class of 2018 Commencement Ceremony

Saturday, May 26, 2018

Time: 2 p.m.

Guests, please be seated by 1:45 p.m.

Location: Martinsville High School in the John R. Wooden Gymnasium

Parents, Guardians, and Guests Attending the 2018 Commencement Ceremony

- Please be seated by 1:45 p.m.
- Once students enter the gymnasium for the ceremony, all lower level doors will be locked, and no one will be allowed to enter. Latecomers will be directed to upper-level seating.

We ask in advance for the cooperation of all guests to refrain from shouting when graduates' names are called and to show respect for the occasion. We have impressed upon our graduates the importance of integrity and a proper attitude for the ceremony. We are sure this will be true of attendees as well.

For safety, please remain seated until the ceremony has come to an end.

Professional Photography and Video Services

During the 2018 Commencement Ceremony, a professional photographer will take photos of graduates as they receive their diploma on stage. In addition, a videographer will tape the event. For this reason, please remain seated. Please do not leave your seat to photograph or video the event.

Photo proofs and package options will be mailed to your home by the photography company.

Videos of the 2018 Commencement Ceremony will also be available for purchase. The cost is \$10.00 and must be paid in advance to the Martinsville High School Bookstore by Friday, May 25, 2018, in order to confirm your video purchase agreement. Extra commencement DVDs may be available after June 11, 2018.

Students, on behalf of the MSD of Martinsville teachers, staff, administration, and myself, congratulations on your success. I look forward to seeing you on graduation day!

Sincerely,

Dr. Nick Sears
Principal
MSD of Martinsville