

**M.S.D. OF MARTINSVILLE BOARD OF SCHOOL TRUSTEES
REGULAR SCHOOL BOARD MEETING MINUTES**

**POSTON ROAD ELEMENTARY
139 EAST POSTON ROAD
MARTINSVILLE, IN 46151**

Thursday, January 18, 2018

The Board of School Trustees of the Metropolitan School District of Martinsville met on Thursday, January 18, 2018. Members present were Dave Rinehart, Debbie Lipps, Steve Brock, Michelle Baugh and Tana Lobb. Also in attendance were Dr. Michele Moore, Superintendent; Dr. Terry Terhune, Assistant Superintendent; Jill Vican, Sheila Rawlins, Molly Ferran, Julie Heckart, Karen Fisher, Tanya Holman, Mick Cameron, Lisa Cameron, Don Niese, Crystal Niese, Susie Lee, Mandy Lane, Mandy Polley, Lance Bunch (Smithville Fiber), Brad Borcom (Smithville Fiber), Becky Schubert, Mimi Boyd, Lisa Sparks, Caitlyn Hanson, McChristie Brooking, Andrew Crowley – The Reporter Times, Catherine McKown - WCBK

I. ORGANIZATION OF MEETING

Mr. Dave Rinehart called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was led by the Poston Road Student Ambassadors.

- Poston Road Elementary Spanish Immersion students in kindergarten through second grades sang.
- Dr. Moore asked the Poston Road Elementary staff to stand and be recognized.
- Jill Vican and Molly Ferran reported on the Poston Watch D.O.G.S. program.

II. PUBLIC COMMENTS REGARDING AGENDA ITEMS

There were no public comments.

III. CONSENT AGENDA

Consent Agenda

Approve previous meeting minutes; claims; purchasing; and personnel as presented.

- December 21, 2017, regular meeting minutes; January 11, 2018, Executive Session Minutes; January 11, 2018, Board of Finance Meeting Minutes; January 11, 2018, Board Organizational Meeting Minutes
- Payroll Claims
- Payroll Report – Check Summary
- Budgetary Claims
- Personnel

◆ Non-Certified Retirements/Resignations/Terminations

- Tiffany Belcher, aide at Brooklyn STEM Academy
- Jim Bennett, computer technician at CEC

- ◆ **Leaves**
 - Dave Contreras
- ◆ **Transfers**
 - Carol Durbin, special education aide from 29 hours per week to 35 hours per week, South Elementary
 - Dianna Martin, special education aide from 35 hours per week to 29 hours per week, South Elementary
 - Wendy Wells, special education aide from 29 hours per week to 35 hours per week, South Elementary
- ◆ **Substitute Hires**
 - Donald Hankins, long-term substitute for Dave Contreras
 - Barbara Hovious
 - Wendi Middleton
 - Carl Nerding
 - Beverly Rhine
- ◆ **ECA & Athletics Hires/Resignations**
 - Noah Davis, resignation from freshman football coach
 - 2017 – 2018 High Ability Program
 - Teachers: Amber Rawlins, Katie Arthur, Brenda Alesia, Lori Smith, Cheyenne Mappes, Rachel Crab, Ruth Hanna, Leslie Arthur, Penny Smith, Adam Peterson, Kim Inabnit, Susan Wilson, Rachel Tuttle, Stephanie Kern, Molly Ferran, Lesley White, Rita Richards
 - MHS Representative: Lori Lund
 - District Coordinator: Melody Meyer

Tana Lobb made a motion to approve the consent agenda as presented. Debbie Lipps made a second to the motion and the motion carried 5-0.

IV. BYLAWS AND POLICIES

1. Request to approve policies on second reading
 - a) Policy 1220 – Employment of the Superintendent
 - b) Policy 2221 – Mandatory Curriculum
 - c) Policy 2262 – Latch-Key Programs
 - d) Policy 8330 – Student Records
 - e) Policy 2623.01 – Test Security Provisions for Statewide Assessments
 - f) Policy 3121 – Personal Background Checks, References, and Mandatory Reporting of Convictions and Arrests
 - g) Policy 3131 – Reduction in Force in Certificated Staff
 - h) Policy 4121 – Personal Background Checks, References and Mandatory Reporting of Convictions and Substantiated Child Abuse and Arrests
 - i) Policy 5200 – Attendance
 - j) Policy 5350 – Student Suicide Awareness and Prevention
 - k) Policy 5330 – Use of Medications
 - l) Policy 5630.01V1 – Use of Seclusion and Restraint with Students
 - m) Policy 5730 – Equal Access for Nondistrict-Sponsored Student Clubs and Activities

- n) Policy 8120 – Volunteers
- o) Policy 8121 – Personal Background Check – Contracted Services
- p) Policy 6152 – Student Fees and Charges
- q) Policy 8462 – Child Abuse and Neglect
- r) Policy 8800 – Religious/Patriotic Ceremonies and Observances
- s) Bylaw 0140 – Membership

Michelle Baugh made a motion to approve the policies on second reading as presented. Steve Brock made a second to the motion and the motion carried 5-0.

2. Request to review new and revised policies (first reading, action not required)

- a) Policy 7230 – Gifts, Grants, and Bequests

V. PROFESSIONAL TRAVEL

- 1. Davin Testerman requests permission to attend the AFT Union President Conference January 19 – 21, 2018, in Peoria, IL. No expenses will be incurred by the district.
- 2. Shannon Adams requests permission to attend the MCTA Conference January 19, 2018. No expenses will be incurred by the district.

Debbie Lipps made a motion to approve the student field trips and professional travel as requested. Tana Lobb made a second to the motion and the motion carried 5-0.

VI. REPORTS

- 1. Dr. Terry Terhune reported on school letter grades, both state and federal and changes is how grades will be figured.

VII. OTHER BUSINESS

- 1. Request to accept the following donations/grants:
 - \$30,000 to Brooklyn STEM Academy ECA for outdoor classroom from Homebank
 - \$4,000 to Green Township for virtual reality devices from Anne McGown and Stephen Oliver
 - \$750 to Bell Intermediate Academy Robotics club from NTN Driveshaft, Inc.
 - \$2,045.25 (in furniture) to South Elementary from Southside Pre-Owned Office Furniture, Inc.
 - \$700 to Family Services/Food Service from anonymous donor

Michelle Baugh made a motion to accept the donations as requested. Steve Brock made a second to the motion and the motion carried 5-0.

- 2. Request to approve MHS track bids from E & B Paving and alternates 2 and 3.

Steve Brock made a motion to approve the bids as requested. Debbie Lipps made a second to the motion and the motion carried 5-0.

3. Request to approve low bids from Sunco Construction for ceiling tiles and lights at JR Wooden Middle School and Bell Intermediate Academy, using 2016 bond funds remaining.

Tana Lobb made a motion to approve the bids as requested. Michelle Baugh made a second to the motion and the motion carried 5-0.

4. Request to approve bid for new café serving lines at Martinsville High school from Lancaster-Schert.

Michelle Baugh made a motion to approve the bid as requested. Tana Lobb made a second to the motion and the motion carried 5-0.

5. Request to approve quotes totaling \$46,256.52 for the replacement and installation of new parking lot lights for Martinsville High School, using 2016 bond funds remaining. Vendors are All Phase Electric and Live Wire.

Steve Brock made a motion to approve the quotes as requested. Tana Lobb made a second to the motion and the motion carried 5-0.

6. Request to approve up to \$12,000 for the purchase and installation of whiteboards for Martinsville High School using 2016 bond funds remaining.

Michelle Baugh made a motion to approve the purchase as requested. Debbie Lipps made a second to the motion and the motion carried 5-0.

7. Request to approve ECA review contract.

Tana Lobb made a motion to approve the contract as requested. Michelle Baugh made a second to the motion and the motion carried 5-0.

8. Request to approve independent contract between Natalee Mace and MSD of Martinsville Special Education Services for autism training.

Steve Brock made a motion to approve the contract as requested. Debbie Lipps made a second to the motion and the motion carried 5-0.

9. Request to approve an additional 29 hours per week, 180 days per year special education instructional assistant position for remainder of the 2017 – 2018 school year. Funding for this position is included within the district's FY 2017 IDEA Part B 611 grant.

Debbie Lipps made a motion to approve the position as requested. Tana Lobb made a second to the motion and the motion carried 5-0.

10. Request to approve service agreement with Smithville Fiber for 2 gig of wide area network (WAN) connection.

Michelle Baugh made a motion to approve the agreement as requested. Tana Lobb made a second to the motion and the motion carried 5-0.

11. Request to approve Resolution #405 to transfer appropriations between sub and major accounts.

Michelle Baugh made a motion to approve the resolution as requested. Tana Lobb made a second to

the motion and the motion carried 5-0.

12. Request to approve Resolution #406 for emergency allocation of \$5,000 to repair HVAC cooling tower at Martinsville High School.

Steve Brock made a motion to approve the resolution as requested. Debbie Lipps made a second to the motion and the motion carried 5-0.

VIII. BOARD MEMBER COMMENTS AND ITEMS FOR FUTURE AGENDAS

Congratulations to Meredith Deckard and Kayana Traylor. Meredith has scored 1,000 plus points during her career at Martinsville High School and Kayana has scored 2,000 plus points during her career at Martinsville.

Martinsville High School Spanish teacher Ashley Jewert received a Lilly Creativity Fellowship to study in Spain this summer. Congratulations Ashley!

Congratulations to the winners of the VFW "Americas Gift to My Generation" Essay: Jama Cottengim, Quincee Collier and Vincentia Thatcher

The Artesian Chess Club had several state finalists: Kevin Huang, Ryan Pilat, Aiden Bunnell, Julian Zhou, Kellan Beesley, Cameron Beesley, Carter Dawson, Carter Fultz, Parker Hayes and Reece Satter is an alternate. Congratulations to these children and Coach Bill Pilat!

Congratulations to Dexter Grubb, Will Nix and Griffin Stine for earning Mid State Conference Wrestling Champion titles! The Martinsville team finished in 3rd place out of the 7 conference schools. Congratulations to Coach Runyan!

The Board is excited about the Wellness Gym opening for our staff on the John R Wooden campus. We hope that our staff takes advantage of the gym!

Thank you to Board member Tana Lobb for serving two plus terms as President of the School Board!

Thank you to Kim LaRue for her years of service as the Treasurer for our school district. Best wishes to her and her husband, Jason, on their new adventure!

A huge thank you to our staff, students, bus drivers and parents for keeping our schools operating at the highest level during this cold weather that hit our area.

IV. ADJOURNMENT

Being no further business, Tana Lobb made a motion to adjourn. Michelle Baugh made a second to the motion and the meeting adjourned at 7:05 p.m.

Next Board meeting is scheduled for
February 15, 2018, at 6:30 p.m.
The meeting will be held at the South Elementary School.