

## Safety

Please review these safety items. The driver may provide additional safety information.

Remain 10 steps back from all areas of the bus. Closer than that places you in the “Danger Zone”.

Walk toward the bus only when the door is opened for you.

Arrive at the bus stop 5 minutes before the scheduled time. The bus may, but is not required to wait a short time for you.

Do not try to “catch” the bus by chasing it. Do not return to the bus after exiting at your stop.

Enter and exit the bus only at your assigned bus stop. Changes require a parental note in advance.

Guest riders require a parental note and advance approval of the driver. Capacity of the bus may limit or eliminate guest riders.

Check stopping points in handbook for activity routes as door to door service is not available.

## Safety

Use the handrail when entering or exiting the bus. Secure loose items to prevent them from getting caught in the handrail or door.

Make eye contact with the driver and follow instructions for crossing the street.

Remain properly seated while the bus is in motion.

Use quiet “inside voices” so your driver can hear outside emergency noises.

Quiet is required at all Railroad Crossings

Advise driver of any student health or social concerns.

Buses are equipped with audio and video recording devices.

Inform driver of any safety issues or concerns you have.

# MSD of Martinsville



Dennis Mills, Director  
P.O. Box 1416  
Martinsville, IN

765-342-5597  
[dennis.mills@msdmartinsville.org](mailto:dennis.mills@msdmartinsville.org)

**Bus Driver**  
Contact Information

**Name:**

**Number:**

**Bus Number**

## School Bus Privilege

Riding the school bus is a privilege, and misconduct while riding a school bus can result in the loss of riding privileges and additional consequences.

A driver may contact a parent concerning an issue and seek corrective assistance or a school bus conduct report may be filed with the principal. Law enforcement may be contacted in certain circumstances.

The conduct report will review the reason(s) for the referral and the action taken. Actions taken can be determined by the number of prior incidents and/or the severity of the rule violation

Questions or concerns can be expressed to the driver, transportation director or principal.

Safely transporting all students to and from school and during all activities is our goal.

These rules are posted on the bus. Additional conduct expectations are found in the student handbook.

1. Observe same conduct as in the classroom.
2. Be courteous, use no profane language.
3. Do not eat or drink on the bus.
4. Keep the bus clean.
5. Cooperate with the driver.
6. Do not smoke.
7. Do not be destructive.
8. Stay in your seat.
9. Keep head, hands and feet inside the bus.
10. Bus driver is authorized to assign seats.

MSD of Martinsville  
Transportation Dept.  
765-342-5597

## Bus Evacuation Information

Emergency situations can happen that require the bus to be evacuated. Each year drills will take place and student instructions will be given. Student cooperation is expected during the drill. Some students will be asked at times to assist and will be given specific instructions.

**Front door evacuation**-Students will quietly exit the front door when released using the handrail and gather at the designated location. Student assistants can be placed at the door and at the gathering point.

**Rear door evacuation**- Students will quietly exit the rear door when released and gather at the designated location. Students will sit and slide out the rear door with assistance. **Do Not Jump** from the rear door. Each side of the rear door can have an assistant who will place a closed hand for the student to place an open hand on for guidance. Do not interlock fingers when exiting.