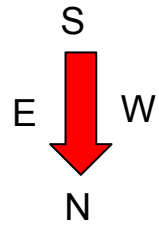


**Dismissal Order-Daily**

- 1st- Door 7 Daycare/Car Riders 3:35 PM
- 2nd- Door 1 Bus Riders 3:35 PM
- 3rd- Doors 1 & 2 Walkers 3:40 PM

**SMITH FINE ARTS ACADEMY**  
**DISMISSAL PROCEDURES**

Students that walk home exit from **door 1** (all KDG, 1st and 2nd grade students) and **door 2** (all 3rd and 4th grade students). Students and parents/guardians are asked to exit on the walking path and use the crossing guard located at Columbus and Second St. to cross Columbus St.

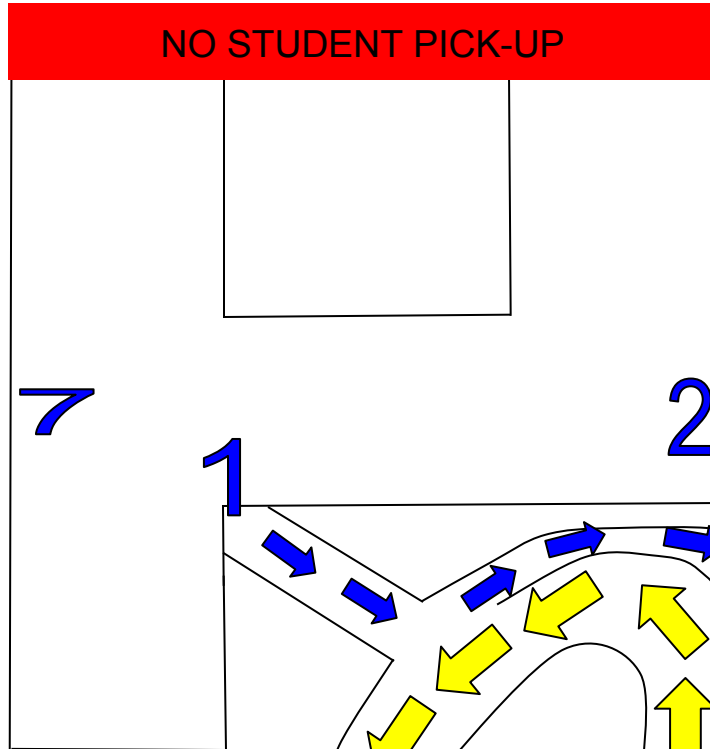
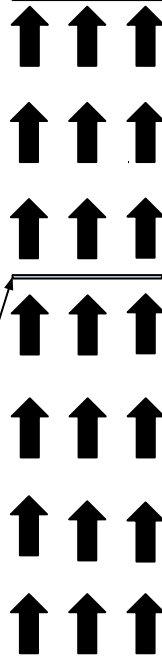


**Door 7- Car Line ONLY**

3:35-3:50 PM

Cars line up in 3 separate lines (Lanes 3/2/1) to this line. Lane 3 cars are called by staff via radio to staff located inside door #7 with students. After a student is called, they line up at door #7. When all of lane 3 is called, staff lead all students to their car in lane 3. EACH LANE IS DISMISSED ONE AT A TIME. We repeat this process for lane 2 and then lane 1. All traffic is controlled by a staff member standing in front of all cars. We do this to get traffic off of Columbus St. in a faster time frame. LANE 3 cars always start dismissal and are first to leave.

LANE  
3 2 1



**\*Right turn only**

**Bus Riders**  
Bus traffic only from 3:15-3:45 PM. Cars parked in the front lot will be boxed in without the ability to leave.

Walking path

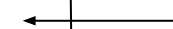
**NO STUDENT PICK-UP**

**NO STUDENT PICK-UP**

Columbus St.

Columbus St.

\*GREEN NAME TAGS GREATLY SPEED UP THIS PROCESS. THEY ARE AVAILABLE IN THE OFFICE FOR PICKUP.



Second St.